

# Meeting Minutes

# HIPAA Consortium Meeting

09/18/2002

9:00AM to 11:30AM

701 E Jefferson, 3rd Floor, Goddard Room

## Meeting hosted by:

Tina McClung, AHCCCS HIPAA Advisor & SME

## Attendees:

<u><b>DES</b></u>	<u><b>AHCCCS</b></u>	<u><b>ADHS</b></u>
Bob Buse	Gloria Collins	CJ Major
Barry Lubrant	Kelly Gerard	Carl Phillip
<u><b>PHS</b></u>	Nancy Mischung	Jerri Gray
Mark Hart	Kathy Taylor –Laws	Brian Bender
Leann Van Alstine	Matt Devlin	<u><b>Verizon</b></u>
<u><b>MCP &amp; Schaller Anderson</b></u>	Julie Swenson	Marsha Solomon
Art Schenkman	Linda Barry	<u><b>HCS D</b></u>
Kim Winzer	Matt Furze	Michael Wells
Veronica Rivera	Angela Fischer	<u><b>AP/IPA</b></u>
<u><b>HCA</b></u>	Geoff Foden	David Wormell
Chris Smith	Margo Himes	<u><b>CIGNA</b></u>
<u><b>Value Options</b></u>	Kyra Westlake	Jack Corcoran
Todd Schuett	Diane Sanders	<u><b>Evercare - United</b></u>
<u><b>Phoenix Health Plan</b></u>	Nancy Lopac	Bill Leicht
Greg Lucas	Tina McClung	<u><b>IHS</b></u>
<u><b>University Family Care</b></u>	Matt Devlin	Charlotte Melcher
Kathleen Oestreich		

## Agenda Topics

1. Welcome .....	Tina M.
2. Review of Minutes (Last Meeting).....	Tina M.
3. Today's Meeting – Purpose and Scope	Tina M.
4. Update on Statewide HIPAA Activities.....	Angela F.
5. Update on AHCCCS HIPAA TCS Activities	Tina M.
A. AHCCCS HIPAA Web Site.....	Tina M.
B. TCS Work Completed, Work in Progress, Work Remaining.....	Tina M.
C. General Work Group Activity.....	Tina M.
D. Local Procedure and Modifier Codes Mapping Effort.....	Tina M.

E. Transition, Contingency & Implementation Planning	Tina M.
F. AHCCCS HIPAA Translator .....	Tina M.
G. B2B Test Plan Status.....	Tina M.
H. Trading Partner Agreements & Contracts.....	Tina M.
I. AHCCCS HIPAA TCS Project Schedule.....	Geoff F.
6. AHCCCS Privacy & Security Project Update.....	Matt D.
	Tina M.
7. Scheduling the Next Consortium Meeting .....	Tina M.

## **1. Welcome**

Tina did a brief welcome to all attendees and reminded everyone that AHCCCS seeks input from all Trading Partners and Business Associates during the Consortium Meetings.

## **2. Review of Minutes**

Minutes from last Consortium Meeting were sent to members on Monday. No one had comments or corrections in the meeting. Tina asked if there were any comments or corrections to please send them to Nancy Lopac. If no feedback is received, then the minutes will be considered be accepted.

## **3. Today's Meeting – Purpose and Scope**

Tina reminded everyone that one purpose of the Consortium Meetings was to provide AHCCCS information and status on the agency HIPAA activities, especially in those areas that impact Trading Partners and Business Associates. Another purpose was to seek input and participation from Consortium members regarding the HIPAA Implementation.

## **4. Update on Statewide HIPAA Activities**

Angela Fischer, AHCCCS Statewide HIPAA Coordinator, provided a brief report on the Arizona TCS Extension Request. It is in final draft and scheduled for review and approval. It will be submitted before the deadline.

## **5. Update on AHCCCS HIPAA TCS Activities**

### **A. AHCCCS HIPAA Web Site --- Tina McClung**

Tina told the group that AHCCCS realized that the development of our Web Site was taking far too long. We will allocate resources to this effort and expect to have the site in production by the next Consortium Meeting.

### **B. TCS Work Completed, Work in Progress, Work Remaining – Tina McClung**

Tina provided a list of major AHCCCS TCS activities that had been completed, activities that are in progress and activities that still had to be initiated. All of these activities are included in the AHCCCS Project Schedule with tasks and milestones.

### **C. General Work Group Activity – Tina McClung**

Tina reported that 834/820 Work Group had its final assessment meeting last week. The only open issue from the assessment phase is the petition to DSMO for Maintenance Reason Codes to cover AutoAssign and Enrollment Choice. There are some design issues/requests that were raised and these will be considered during Remediation. Tina noted that this Work Group is not disbanded. Additional meetings may be needed during testing and implementation.

The Encounter Work Group still has considerable review and discussion left. In addition to the scheduled work on the HIPAA Transactions, this group will consider a comparison of the data submitted to the MCOs on paper and how this data can be converted to HIPAA format and data. PHS has prepared a matrix for this effort and the group will work from this document.

### **D. Local Procedure and Modifier Codes Mapping Effort – Tina McClung**

Tina reported that AHCCCS has approximately 160 Local Procedure and Modifier Codes to convert to national codes. The effort is well under way and all mapping issues have been submitted to the National HCPCS Committee. It appears that the Behavioral Health codes are a problem at the national level. However, we expect a final mapping by January '03. The mapping is only the beginning of this task. After the final mapping is available an impact analysis will have to be performed. Depending on the impact, strategy may have to be developed for pricing, medical parameters, service limits, and conversion of history.

### **E. Transition, Contingency & Implementation Planning – Tina McClung**

Tina shared her concern that there was much work to do and many areas to cover. Some of the areas are internal to AHCCCS, e.g., Help Desk, operational changes, coverage & support. Other areas have considerable impact on AHCCCS Trading Partners and Business Associates, e.g., communication of transmission edit failures, problem resolution, establishing contact procedures. AHCCCS wants Consortium Member input in this effort. Consortium members asked that the plan be published on the AHCCCS HIPAA Web Site when it was completed.

### **F. AHCCCS HIPAA Translator – Tina McClung**

Tina reported that AHCCCS is seeking a HIPAA Translator and has issued a Request for Information (RFI) to determine the functional capabilities of some of the available products. Response has been good and it appears that there are several products that could meet AHCCCS needs. Tina asked the group if they had any experience with HIPAA Translators that they would like to share. Marsha Solomon, of Verizon, reported that they are using Mercator. They are very happy with it now, however, it was a bit difficult to learn and they had to add an additional product to the front end to allow more “user friendly” reporting. Another Consortium member reported that had installed Gentran and found it satisfactory and not too difficult to use.

### **G. Business to Business Testing – Tina McClung**

Tina reported that criteria, procedures and schedules would be developed for testing with Trading Partners and Business Associates. She offered some ideas for content e.g., prior test certification with a

recognized product, specific volume and mix of test data, acceptance (pass) criteria, and feedback & resubmission procedures. The group was asked for additional input. Some of the input included simulation of production data (mix of real conditions at each MCO) and pilot testing with certain MCOs,

#### **H. Trading Partner Agreements and Contracts – Tina McClung**

Tina distributed an outline of the proposed AHCCCS HIPAA TPA and Companion Document and asked the group for input and suggestions. Some of the comments included specifying “defaults” or expected values for certain HIPAA elements and concrete information in the “technical areas” such as Communication Protocols, Encryption Standards, and Naming Conventions. The group also asked that the final document be available and approved before any B2B testing is initiated.

There was a brief discussion on how all of the HIPAA Agreements fit within the existing contract environment. Tina agreed to have this information available for the next Consortium Meeting.

#### **I. AHCCCS HIPAA TCS Project Schedule – Geoff Foden**

Tina introduced Geoff Foden, the new AHCCCS HIPAA Project Manager. Geoff distributed copies of the AHCCCS TCS Project Milestones and Dates. After a brief presentation he asked for input from the group. Suggestions included adding Implementation as a milestone and adding the Transition, Contingency & Implementation Plan as a milestone.

#### **6. AHCCCS Privacy & Security Project Update – Tina McClung & Matt Devlin**

Tina reported that the project was divided into three stages or phases: pre-assessment, detailed assessment and Remediation. AHCCCS is currently completing Phase 1. The findings from Phase 1 will be further analyzed and expanded on in Phase 2, which will also provide recommendations for Remediation.

#### **7. Scheduling the Next Consortium Meeting – Tina McClung**

Tina shared her concern that the next meeting should occur when AHCCCS has substantive information to share. She also asked the group to send her any suggestions for agenda items for future meetings. She agreed to gauge the availability of AHCCCS materials and notify the group of the next meeting date by October 18, 2002.

Tina thanked everyone who had attended this meeting.